**C.P. Algebra 2012-2013**

**Mrs. Kutzner**

**Voicemail**: 412-492-1200 ext. 1658 **Email**: [Kutznern@sasd.k12.pa.us](mailto:Kutznern@sasd.k12.pa.us)

**Expectations:**

* We will be covering new material daily. Regular attendance is expected. School policy will be followed regarding absenteeism.
* You are expected to arrive to class on time.
* Be prepared. This includes bringing a pencil, book, and math notebook every day.
* Remain quiet during class and be respectful of others when they are speaking.
* There will be no talking during exams. Talking during an exam will result in a zero grade.
* No cell phones!
* All backpacks/handbags must be kept on the floor.
* Participate in class discussions at appropriate times.
* If you have a question, ASK!

**Grades**:

70% - Assessments

20% - Homework

5% - Notebook

5% - Class Work/Participation

**Exams**: Exams will be given in the form of tests, quizzes, and written essays. These will be administered every one to two weeks. Tests and quizzes will assess various skills as well as your knowledge of important mathematical terms.

**Materials**: You are required to have a three-ring binder AND spiral bound notebook for this class. These two items will contain all notes, materials, and homework from class. These notebooks cannot be used for any other subject. There will be notebook checks periodically throughout the year.

**Missed Work**: Late work will not be accepted. If you are absent, you have the number of days that you were absent plus one to complete any missed assignments. If you are attending a field trip, it is your responsibility to pick up your missed work in the morning. This work is due the following day.

**Homework**: Homework will be assigned daily. To receive full credit, every problem must be attempted with work shown and selected problems may be graded.